

**MAGISTRATE JUDGE PHILIP R. LAMMENS**  
**JURY SELECTION AND TRIAL PROCEDURE**

**I. Jury Selection**

1. Copies of the jury list containing names, addresses and relevant personal data obtained from the jurors' questionnaires will be furnished to counsel at trial.

2. Members of the jury panel will be qualified generally at the commencement of their service. Thereafter, as each case is called for trial, the jury selection procedure shall be as follows:

Ordinarily, the jury will consist of eight jurors. See Rules 47 and 48, Fed. R. Civ. P. Approximately 21 people will be selected from the panel by lot and seated in the jury box as prospective jurors. The Court will then explain the nature of the case and will conduct a general voir dire examination. After completion of voir dire examination, counsel will be invited to the bench to suggest additional questions on voir dire and/or to exercise challenges for cause. After disposing of challenges for cause, if any, peremptory challenges will then be exercised in an alternating manner, one by the Plaintiff(s), one by the Defendant(s), etc. Initial challenges shall be directed to the first eight prospective jurors seated in the box and numbered in the order in which they were called. If, for example, Plaintiff excuses prospective juror No. 4, juror No. 9 will be advanced as a prospective member of the jury; and if Defendant then excuses juror No. 3, juror No. 10 will be advanced, etc. The exercise of challenges will thus continue until all challenges are exhausted or the parties accept the jury. Should any party announce, before exhausting his/her challenges, that the jurors then deemed positioned in the first eight seats are acceptable, that party will not ordinarily be

permitted to thereafter challenge any of such persons. In cases involving multiple parties, counsel should confer with the Court in advance (preferably at the pre-trial conference) concerning the number of peremptory challenges allowed, and whether they will be exercised jointly or otherwise, pursuant to 28 U.S.C. § 1870.

## **II. Trial Procedure**

1. Courtroom Decorum: See Local Rule 5.03, M. D. Fla. Local Rules.
2. Final Pretrial Meeting and Statement (including exchange of Witness information): See Local Rule 3.06, M.D. Fla. Local Rules.
3. Exhibits: See Local Rules 3.06 and 3.07, M.D. Fla. Local Rules.



# EXHIBIT LIST

\_\_\_\_ Government \_\_\_\_ Plaintiff \_\_\_\_ Defendant \_\_\_\_ Court

Case No. \_\_\_\_\_

Style: \_\_\_\_\_

<u>Exhibit No.</u>	<u>Date Identified</u>	<u>Date Admitted</u>	<u>Sponsoring Witnesses</u>	<u>Objections / Stipulated Admissions<sup>1</sup></u>	<u>Description of Exhibit</u>

<sup>1</sup> Use a code (e.g. "A" or "\*\*") in this column to identify exhibits to be received in evidence by agreement without objections. Otherwise, specifically state each objection to each opposed exhibit. Please note that each date box on the left must be one inch wide to accommodate the Clerk's stamp.

U.S. District Court  
Middle District of Florida  
Ocala Division

**PLAINTIFF EXHIBIT**

Exhibit No.: \_\_\_\_\_

Case No.: \_\_\_\_\_

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