

DRESS CODE

You are expected to conduct yourself with reserve and courtesy, and when appearing at the courthouse, must dress appropriately to preserve the dignity of the court. It is recommended that you bring a sweater or light jacket due to the relatively cool temperature of the courtroom.

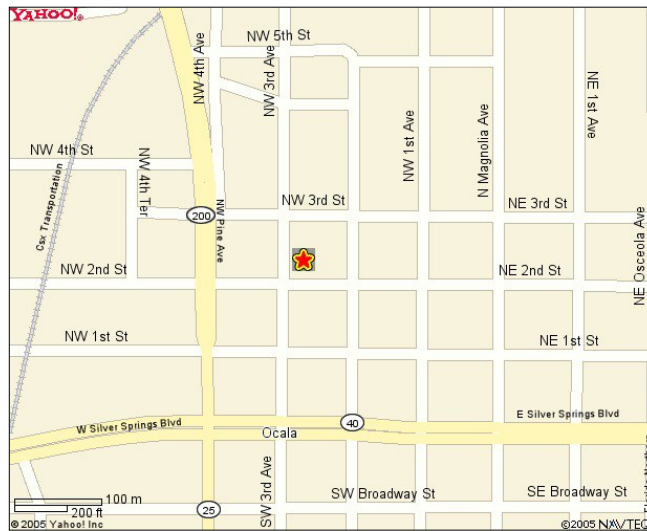
QUESTIONS

Frequently asked questions are located on the court's website at: www.flmd.uscourts.gov/faqs/jury

ATTENTION

- You are **NOT ALLOWED** to bring cell phones, laptops, electronic devices, iPads/tablets, e-books, sound/video recording devices, photographic/broadcasting equipment, e-cigarettes, lighters, matches, or any objects that may activate the metal detectors in the courthouse. Wearable technology, such as smart glasses, watches, or bracelets with Internet, cellular, or Bluetooth capability, is also prohibited. **You are not permitted to bring them into the building.**
- All individuals entering the building are required to proceed through a security checkpoint and have any bags, packages, purses, etc. examined through an x-ray machine.
- A **valid photo ID** is required to enter the courthouse.

**THANK YOUR FOR YOUR PARTICIPATION
IN THE JUDICIAL PROCESS OF THIS COURT.**



Driving directions to the public parking in front of the courthouse:

From I-75 (exit 352) (S.R. 40/Silver Springs Blvd):

- Head east - Three miles to U.S. Hwy. 441/ 301/27 (Pine Avenue).
- Turn left (heading north) onto U.S. 441. Go to the next light. which is NW 2nd Street and turn right.
- We are the second building on the left, and parking is just past the building on the left.

PARKING

Jurors may park in the open Judicial Complex parking lot located on the east side of the United States Courthouse at the corner of NW 2nd Street and NW 2nd Avenue or in the covered Judicial Complex parking garage located at the corner of U.S. 441 and NW 2nd Street in downtown Ocala

DISABLED PARKING

Disabled jurors can review the court's website (www.flmd.uscourts.gov/locations/ocala) or contact the jury staff for additional information on disabled parking in Ocala.

United States District Court

*Golden-Collum Memorial Federal Building
and United States Courthouse*
207 Northwest Second Street
Ocala, Florida 34475
(352) 369-4865
www.flmd.uscourts.gov/jurors



Welcome to federal jury service.

The United States District Court Middle District of Florida Ocala Division has jurisdiction over **Citrus, Lake, Marion and Sumter Counties.**

Your previously completed and returned juror qualification questionnaire qualified you to serve as a juror in this federal court. Your jury service **cannot** be transferred to a superior or county court.

THIS IS NOT MARION COUNTY JURY SERVICE.

THIS IS FEDERAL JURY SERVICE.

It is jurors' responsibility to verify that a request has been granted or denied.

(You must have your nine-digit participant number to use this system.)

- If you are 70 years of age or older, care for small children, or care for elderly or infirm persons, and do not wish to serve, send us that information in writing, and you will be excused from jury service.

EMPLOYMENT PROTECTION

- Federal jurors are protected against discharge or coercion by employers, as a result of being called for jury service. Check with your employer to see if they have a jury policy and whether they pay their employees' wages or salaries while serving. Letters from employers are **NOT** considered.

COMPENSATION

If you are instructed to report for jury service, you are entitled to a \$50 attendance fee and the current round-trip mileage rate. Federal employees (except postal employees) are **NOT** paid the attendance fee but are reimbursed for other expenses.

For jurors whose residence is 60 miles (one way) from the courthouse: In addition to regular jury compensation, if you choose to stay at a hotel the night before jury selection, a per diem allowance will be paid to you. Contact the court for the current per diem allowance and list of hotels.

AMENITIES

There is no food service in the building. Soda and vending machines are located on the first floor. For those wishing to go to lunch, local restaurant menus are available. You may bring your own snacks.

GO PAPERLESS WITH eJUROR.

To use eJuror, simply visit our website at:

<https://efc.flmd.uscourts.gov/ejuror/TransportRoom?servelet=logIn>

You will need your participant number and birth date to use the eJuror system.

- **USING eJUROR**, you can:
 - Update your name/address; and
 - Request to be deferred/excused (a two-step process: First, complete the response. Then, log back in to request an excuse.)

If you submit your response online, you do not need to mail-in your response card.

TO REQUEST AN EXCUSE*

NO ORAL EXCUSES WILL BE ACCEPTED BY PHONE. All requests must be **IN WRITING** via the following methods **no later than seven days before your reporting date.** You must include your completed jury information form when submitting a request:

1. By United States Postal Service
2. Online at: www.flmd.uscourts.gov/jurors
3. By fax at: (352) 629-8701
4. By email at: oca_jury@flmd.uscourts.gov

**Use only ONE of the above methods to submit your request for an excuse.*

DO NOT WAIT until your first day of jury service to request an excuse. If you do and are excused, the court will not pay you or give you credit for that day's attendance.

All letters must be written by you, the prospective juror, and **may not** come from your employer.

TO CHECK THE STATUS OF A PENDING REQUEST

Call the automated jury information system at (866) 313-2350 or visit www.flmd.uscourts.gov/ejuror and click **Check Your Status**. Please allow **six to eight business days** after submitting a request before checking your status.

LENGTH OF SERVICE

- You are **ON CALL FOR ONE MONTH**, beginning on the date that appears on the front of your summons.

- You are **ONLY** required to travel to the courthouse when specifically instructed via the recorded message.

- It is unlikely that you will be sequestered (kept overnight) during your service.

- If you provided the court with a telephone number or email address, you will receive an automated reminder message for reporting instructions from our **Tampa server/caller ID**.

CHECKING YOUR STATUS/CONFIRMING REPORTING INSTRUCTIONS

- Check your status (excused or postponed) online by visiting www.flmd.uscourts.gov/ejuror and clicking **Check Your Status**.
- You must have your nine-digit participant number available to check your status. This number appears next to your name on the front of your summons. If you lose your summons, please call the court. If you report erroneously, you are **NOT** entitled to any compensation.

PENALTIES

Any person summoned for jury service who fails to appear as directed shall be ordered by the District Court to appear forthwith and show cause for his or her failure to comply with the summons. Any person who fails to show good cause of non-compliance with a summons may be fined not more than \$1,000, or imprisoned not more than three days, or ordered to perform community service or any combination thereof.