

US District Court – Middle District of Florida
Office of Information Technology
Statement of Work (SOW)



Project Title	FTM Courtroom 6B Audio/Video Systems Upgrade
Project Type	Installation of Structured Cabling
Date	July 14, 2025

Introduction

The United States District Court for the Middle District of Florida (MDFL) comprises five divisional offices in Orlando, Tampa, Jacksonville, Fort Myers, and Ocala. The Clerk's Office is headquartered in the Orlando division.

The MDFL Office of Information Technology (OIT) is managing an internal cyclical upgrade of audio, video, and control systems in **ONE** district courtroom located in the **Fort Myers** division and is seeking a vendor, distributor, and/or integrator to procure the necessary hardware to carry out its intended upgrade project.

Scope

The court requires detailed pricing for the items specified in the project scope, including a breakdown of both parts and labor. All equipment used to complete the project must be brand new, fully sealed, and covered by the manufacturer's standard warranty. Any substitutions for products must be explicitly approved by the project's Contracting Officer Technical Representative (COTR) and signed off by the Contracting Officer (CO).

This project scope involves the provision (furnish and install) of network infrastructure cabling, terminations, and related components for Fort Myers Courtroom 6B, as outlined in the following project components:

Cable Installation and Termination Overview

- Installation of **43** Cat6A S/FTP cables, compatible shielded connectors, and patch panel(s).
- The cabling must meet the following minimum specifications:
 - 10 GB
 - 500 MHz
 - POE compliant
 - Plenum rated
 - 23 AWG

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- Labeling, testing, and certification of all cables.
- Removal and disposal of existing cabling as directed by the court.
- All newly installed cables will be run directly to the newly installed patch panel located in the AV closet adjacent to the courtroom.
- Cabling within the courtroom will be terminated inside existing floor boxes and designated wall-mounted locations.
- The courtroom features raised flooring and designated pathways to the AV closet.

To successfully complete the bid process, a site survey is required. Please contact the COTR to schedule the survey.

MDFL Court Representatives

- All solicitation questions should be directed to the *Contracting Officer*:
Maria Ramos, Contracting Officer
 maria_v_ramos@flmd.uscourts.gov
 (407) 835-4347
- All technical questions regarding this solicitation should be directed to the *Contracting Officer Technical Representative (COTR)*:
Craig Burger, AV Specialist
 craig_burger@flmd.uscourts.gov
 (813) 301-5305

Schedule for Performance and Delivery/Milestone Schedules

Upon award of contract the contractor will perform the installation at the Fort Myers courthouse location.

DELIVERY ADDRESS

United States Courthouse
 2110 First Street
 Fort Myers, Florida 33901

The contractor shall immediately notify the **IT Project Coordinator** of any schedule changes or conflicts.

DELIVERY DELAYS

Amanda Rhodes, IT Project Coordinator
 amanda_rhodes@flmd.uscourts.gov
 813-301-5303

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