



**UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF FLORIDA  
Jacksonville Division**

**VACANCY ANNOUNCEMENT**

**TEMPORARY JUDICIAL LAW CLERK**

\$64,009 - \$91,231 (annual salary)\*

**Announcement No.:** 21-07      **Closes:** Open until filled

**Available:** February 2021 for a 12-week term with possibility of extension

**This position is not eligible for benefits.**

**Position Overview**

The judicial law clerk researches issues of law, drafts opinions and bench briefs, attends trials and other court proceedings, and acts as advisor, making recommendations based on the law, to the Honorable James R. Klindt, United States Magistrate Judge. The position includes responsibility for some administrative tasks as well. The caseload in the jurisdiction is heavy, and the types of cases presented are varied, sometimes involving novel issues of law. While the nature of the matters presented is serious, the office environment is personable. There is daily interaction with the Judge and the other law clerk concerning legal and court-related issues.

**Minimum Qualification Requirements**

At the time of appointment, the applicant must be a law school graduate and must possess excellent research and writing skills, and PC proficiency in Windows and Word. Experience on law review, moot court, and/or publication of noteworthy article and high academic standing are preferred. Post-graduate legal experience will also be considered. Bar membership is a benefit, but not a requirement.

**Information for Applicants**

Employment with the United States District Court offers civil and criminal law experience at the federal court level, and an environment providing significant responsibility and challenge. Applicants should submit a cover letter, current resume with class rank and honors, transcripts, a self-edited writing sample, and any reference letters through <https://www.governmentjobs.com/careers/flmd>.

**Deadline for Receipt of Applications**

All applications will be considered when received and should be submitted as soon as possible. Selected interviews will be scheduled as applications are reviewed. Due to the volume of applications usually received, receipt of individual applications will not be acknowledged.

**Benefits**

Due to the duration of the appointment, the law clerk is not eligible for health, dental, vision and life insurance coverage, retirement, participation in the judiciary flexible spending accounts, or the Thrift Savings Plan. This position is not covered under the Leave Act.

**THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER**

\* Starting salary commensurate with work experience and prior pay history.

(Salary may be higher with previous experience as a law clerk to a federal judge.)

Applicants must be U.S. citizen or eligible to work in the United States and are subject to a background check.

Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit.