



**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA
Jacksonville Division**

**VACANCY ANNOUNCEMENT
JUDICIAL LAW CLERK**

\$69,107 - \$116,393

Announcement No.: 23-26

Position Overview

The United States District Court for the Middle District of Florida is accepting applications for a judicial law clerk to the Honorable Timothy J. Corrigan, Chief United States District Judge. The judicial law clerk researches issues of law, attends trials and other court proceedings, and acts as advisor, making recommendations based on the law. The position includes responsibility for some administrative tasks as well.

The caseload in the jurisdiction is heavy, and the types of cases presented are varied, often involving novel issues of law. There is daily interaction with the Judge and other law clerks.

Minimum Qualification Requirements

At the time of appointment, the applicant must be a law school graduate and must possess excellent research and writing skills. Experience on the editorial board of law review, participation on moot court, and/or publication of a noteworthy article and high academic standing is preferred. Bar membership and postgraduate legal experience is preferred but not required.

Information for Applicants

The position is available **in August 2023** for a one or two year term (to be decided by the Judge and law clerk).

All applications will be considered when received and should be submitted as soon as possible, but not later than **March 16, 2023**. Selected interviews will be scheduled until the position is filled. Due to the volume of applications usually received, receipt of individual applications will not be acknowledged. To apply, submit a cover letter, resume, law school transcript (unofficial is fine), legal writing sample, and list of three professional references or no more than two letters of recommendation to CHAMBERS_FLMDCORRIGAN@FLMD.USCOURTS.GOV

Salary is determined by work experience, federal service, and pay history. Employees are required to use Electronic Fund Transfer (EFT) for payroll deposit. Applicants must be U.S. citizens or eligible to work in the United States. The selected candidate will be subject to a background check as a condition of employment.

Benefits

Some of the benefits of the judicial law clerk position are:

- Participation in the federal health insurance program of your choice.
- Participation in a group life insurance program.
- Participation in a flexible spending account for medical and/or dependent care expenses on a pre-tax basis.
- A minimum of eleven paid holidays per year. Other vacation to be scheduled as agreed upon between the law clerk and the Judge.
- Prescribed salary progression through classification level based on acceptable performance.

THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER