## **Reset CM/ECF Password**

Active members with the Middle District of Florida may auto-retrieve a reset CM/ECF password. The auto-retrieve password feature will not work for federal government lawyers or lawyers granted special admission (pro hac vice). Follow the steps below to complete the reset password process.

## Auto-Retrieve Reset CM/ECF Password

 On the "Reset Your CM/ECF Password" page or the "Forgot Login/Password Link," enter your Middle District of Florida CM/ECF Login ID and click Submit. Your Login ID is your first initial, last name, and seven-digit Florida Bar Number. If your Florida Bar Number is fewer than seven-digits, add leading zeros; for example, jdoe0034567.



2. You will receive an e-mail with "FLMD CM/ECF Password Reset Request" as the Subject line. Click the URL to reset your password. E-mail example below:

FLMD CM/ECF Password Reset Request	
CF cmecf_flmd_notification@flmd.uscourts.gov To O Your e-mail address	← ≪ → ··· 12:02 PM
This e-mail was sent to the address of record, Your e-mail address CM/ECF account Your Login ID	, for the
This message was sent in response to a request to change your password.	
If you did make this request and still wish to reset your password, click on the URL below to complete the process. If you did not make this request, please delete this e-mail. The password will remain unchanged. To reset your CM/ECF password (account Your Login ID), use this URL:	
https://ecf.flmd.uscourts.gov/cgi-bin/lostPassword.pl?key=nGAuAnL2DJxepJ6AxP0N	

3. Once you click the URL, you will enter your **CM/ECF Login ID** and a **new password**. The new password must be 8 characters and contain one upper case letter, one lower case letter, and one non-alphabetic character, such as a number. Click **Submit** to complete.

CM/ECF Password Changes - Middle District of Florida	
This page is to reset passwords for active members of the Middle District of Florida.	
This page will not work to reset passwords for pro hac vice attorneys. Please access the <u>CM/ECF contact link</u> indicating your pro hac vice status and the case number in which you were admitted.	
This page will not work for PACER accounts. For a lost password on a PACER account, please contact the <u>PACER Service Center</u> .	
<b>Notice</b> This is a <b>Restricted Web Site</b> for Official Court Business only. Unauthorized entry or use or any use that attempts to circumvent access controls or PACER billing processes is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged>https://ecf.flmd.uscourts.gov<-	
Enter your login ID and new password here then click on "Submit": (Your login ID consists of your first initial, last name, and bar number (seven digits). If your bar number is less that seven digits, please add leading zeros. For example, jdoe0012345). The password needs to to be at least 8 characters long and needs to contain at least one lower case letter, one upper case letter, and one non-alphabetic character, such as a number.	
ECF ID: Password:	
Submit Reset	

4. You will receive a confirmation message and can login with your new password.

Updating your password.... Your password has been changed and the new password is now active. You can now login by <u>clicking here</u>.

## Login ID Not Found

The following message will display when a Login ID is not found. Select the **"CM/ECF Contact Link"** to reset your login and password.



## Not an Active Member of the Court's Bar

If you are no longer an active member of the Court's Bar, you will receive an e-mail regarding membership (sample image below). Visit the court's website at <u>https://www.flmd.uscourts.gov/for-lawyers</u> for membership information.

If you are a lawyer granted Special Admission (Pro Hac Vice) or a federal government lawyer, you will have to reset your password by submitting the **Contact CM/ECF** form.

