

LENGTH OF FEDERAL JURY SERVICE

You are “on call” for **three weeks** and must call the jury hotline **1-866-313-2350** on the date and time indicated on your summons to receive updated reporting instructions.

You are **ONLY** required to travel to the courthouse when specifically instructed within the three weeks via the recorded message.

If you provided the Court with a telephone number or email address, you will receive a courtesy reminder message for reporting instructions from our Tampa server/caller ID.

CHECKING STATUS / CONFIRMING REPORTING INSTRUCTIONS

Check your status online by visiting eJuror, www.flmd.uscourts.gov/eJuror or by calling the jury hotline at 1-866-313-2350.

You must have your 9-digit participant number available in order to check your status. This number appears next to your name on the front of your summons. If you lose your summons, please call the court.

PENALTIES

Any person summoned for jury service who fails to appear as directed shall be ordered by the Court to appear forthwith and show cause for his/her failure to comply with the summons. Any person who fails to show good cause of noncompliance with a summons may be fined not more than \$1000 or imprisoned not more than three days or ordered to perform community service or any combination thereof.

Visit our website, www.flmd.uscourts.gov/eJuror to access eJuror. You will need your participant number and date of birth to log in.

Using eJuror, you can:

- Update your name / address
- Submit your information card
- Request to be deferred / excused

TO REQUEST AN EXCUSE OR POSTPONEMENT

No oral excuses will be taken over the phone.

All requests must be **IN WRITING** via the following methods, no later than 7 days prior to your reporting date. You must include your completed jury information form when submitting a request:

1. **US Mail**
2. **Online:** www.flmd.uscourts.gov/eJuror
3. **Fax:** 407-835-3857
4. **Email:** ORL_Jury@flmd.uscourts.gov

Use only ONE method to submit your request

- **DO NOT wait until your first day of jury service to request an excuse.**
- All requests must be written by you, the prospective juror, and may not come from your employer.
- It is the juror’s responsibility to verify that a request has been granted or denied.
- If you are over the age of 70 and do not wish to serve, send us that information in writing and you will be excused from jury service.

COMPENSATION

If you are instructed to report for jury service, you are entitled to a \$50 attendance fee and the current round-trip mileage rate. Federal employees are not paid the attendance fee but are reimbursed for other expenses.

If you are instructed to report, jurors whose residence is 60 miles (one way) from the courthouse may choose to stay at a hotel the night before jury selection, a per diem allowance will be paid to you. Contact the Court for the current per diem allowance and a list of hotels nearby.

EMPLOYMENT PROTECTION

Federal jurors are protected against discharge or coercion by employers as a result of being called for jury service. Check with your employer to see if they have a jury policy and whether they pay their employees’ wages or salaries while serving. Letter from employers are NOT considered.

AMENITIES

There is no food service in the building, however, soda & snack machines, water, refrigerator and a microwave are available in the jury assembly room. Restaurants are also in the area for your convenience. Restroom and telephone are available in the jury room.

DRESS CODE

You must dress appropriately to preserve the dignity of the Court. Proper attire includes; coat and tie for men and similarly appropriate attire for women. **No jeans, shorts, polo shirts or sneakers.**

PARKING

The parking lot is located at **521 West Central Blvd.** near the northwest corner of W Central Blvd. and N Division Ave. The lot is across the street from the Courthouse. The \$10 parking fee will be included in your jury reimbursement check from the Court.

PUBLIC TRANSPORTATION

Sun Rail riders: visit www.sunrail.com for more information. The stop for the Federal Courthouse is **Church Street Station**.

Bus riders: visit www.golynx.com for more information.

IMPORTANT INFORMATION

A **valid photo ID** is required when entering the courthouse and when checking in at the jury assembly room.

All individuals entering the building are required to proceed through a security checkpoint and have any bags, packages, purses, etc. examined through an x-ray machine.

The following items are PROHIBITED inside the Federal Courthouse:

- Cellular phones
- Electronic devices such as laptop computers, iPad, tablets, sound recording equipment, cameras.
- Wearable technology such as smart watches, smart glasses or bracelets with internet, cellular or Bluetooth capability.
- E-cigarettes

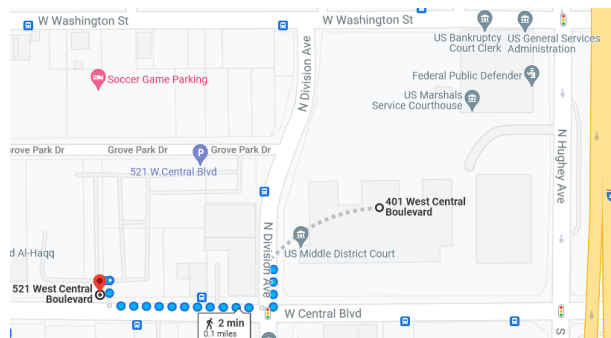
DRIVING DIRECTIONS TO PARKING GARAGE

Traveling east on I-4: Exit 83 (South St). Continue on S Garland Ave. Turn left on W Central Blvd. Parking lot entrance is to your right at 521 W Central Blvd.

Traveling west on I-4: Exit 84A (Colonial Dr). Proceed straight over Colonial Dr. onto N Hughey Ave. Turn right on W Central Blvd. Parking lot entrance is to your right at 521 W Central Blvd.

Traveling from the east: Take 408 W to exit 11A (Rosalind Ave). Merge onto E South St and turn right on S Garland Ave. Turn left on W Central Blvd. Parking lot entrance is to your right at 521 W Central Blvd.

Traveling from the west: Take 408 E to exit 10A (I-4 East-Daytona Beach). Take I-4 E to exit 84A (Amelia St.) Turn left on W Amelia St. Turn left on N Hughey Ave. Turn right on W Central Blvd. Parking lot entrance is to your right at 521 W Central Blvd.



United States District Court

George C. Young U.S. Courthouse & Federal Building (Courthouse Annex)

401 W. Central Blvd, Suite 1100
Orlando, Florida 32801-0100
407-835-4330
www.flmd.uscourts.gov



Welcome to Federal Jury Service

The Orlando Division has jurisdiction over the counties of Brevard, Orange, Osceola, Seminole and Volusia.

Your jury service cannot be transferred to a superior court or county court.

*This is **NOT** Orange County Jury Service.*

Thank you for your participation in the Judicial process of this Court.