UNITED STATES DISTRICT COURT

MIDDLE DISTRICT OF FLORIDA

FORT MYERS DIVISION

Enter name(s)**,**

 ***Plaintiff***s**,**

**v. No.** Enter case number

Enter name(s)**,**

 ***Defendant***s***.***

**FLSA FAST-TRACK CASE MANAGEMENT REPORT**

The parties agree to these dates and discovery plan under Federal Rule of Civil Procedure 26:

| **DEADLINE** | **AGREED DATE** |
| --- | --- |
| **Disclosure Statements Complete**[Due upon a party’s first appearance] | [ ]  Plaintiff filed on Select Date[ ]  Defendant filed on Select Date |
| Deadline for providing mandatory initial disclosures. *See* [Fed. R. Civ. P. 26(a)(1)](https://www.uscourts.gov/sites/default/files/federal_rules_of_civil_procedure_dec_1_2019_0.pdf). [14 days after the parties’ Rule 26(f) conference or for parties joined or served later, 30 days after being served or joined] | [ ]  Exchanged[ ]  To be exchanged by Select Date |
| Deadline for completing discovery and filing any motion to compel discovery. *See* [Fed. R. Civ. P. 37](https://www.uscourts.gov/sites/default/files/federal_rules_of_civil_procedure_dec_1_2019_0.pdf); [*Middle District Discovery* (2015)](https://www.flmd.uscourts.gov/civil-discovery-handbook/chapter01/c-filing-of-discovery-materials-and-other-discovery-considerations)*.*[4 months before the meeting to prepare the joint final pretrial statement] | Select Date |
| Deadline for filing any dispositive and *Daubert* motion. *See* [Fed. R. Civ. P. 56](https://www.uscourts.gov/sites/default/files/federal_rules_of_civil_procedure_dec_1_2019_0.pdf).[Court REQUIRES at least 3 months before the meeting to prepare the joint final pretrial statement] | Select Date |
| Date of the final pretrial meeting. *See* Local Rule 3.06(a).[3 weeks before the Final Pretrial Conference] | Select Date |
| Deadline for filing any motion in limine.[16 days before the Final Pretrial Conference] | Select Date |
| Deadline for filing joint proposed jury instructions and verdict form, s*ee* Eleventh Circuit Pattern Jury Instructions, and joint final pretrial statement, s*ee* Local Rule 3.06(b).[14 days before the Final Pretrial Conference. The parties are authorized to e-mail the joint instructions and/or verdict form to chambers in Word format] | Select Date |
| Date of the final pretrial conference. *See* [Fed. R. Civ. P. 16(e)](https://www.uscourts.gov/sites/default/files/federal_rules_of_civil_procedure_dec_1_2019_0.pdf); Local Rule 3.06(b).[The date that corresponds with the trial term as set forth on the district judge’s [webpage](https://www.flmd.uscourts.gov/judges/all/fort-myers) or, for a trial date certain, one week prior to trial] |  |
| Month of the trial term or, if all parties consent to a magistrate judge, the month and day of the first day of trial.[13 months after the first appearance of any defendant]  | Month Year |
| The trial will last approximately enter number days and be[ ]  by a jury.[ ]  by the judge. |
| All Parties Consent to the Assigned Magistrate Judge  | [ ]  For all purposes, including trial, the entry of the final judgment, and all post-trial proceedings[ ]  For some purposes like class certification, summary judgment, *Daubert*, or jury selection (please specify):Click or tap here to enter text.[ ]  For no other purpose beyond authority granted by statute, rule, and referral |
| All Parties Request a Settlement Conference with a Magistrate Judge  | [ ]  Yes[ ]  No[ ]  Likely to Request in Future |
| Notice of a Related Action Complete and Attached[[1]](#footnote-1) | [ ]  Yes |

|  |  |
| --- | --- |
| Date: | Select Date |

|  |  |  |
| --- | --- | --- |
| Signature of Counsel or *Pro Se* Litigant: |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. A Notice of a Related Action form is available on the assigned judge’s [webpage](https://www.flmd.uscourts.gov/judges/all/fort-myers). [↑](#footnote-ref-1)