

UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA
Office of the Clerk
300 North Hogan Street
P.O. Box 53558
Jacksonville, Florida 32201

Sheryl L. Loesch
Clerk

Eric Hogue
Jacksonville Division Manager
(904)549-1900

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PUBLIC NOTICE

The After Hours Depository Box is available for case papers to be filed in the Jacksonville Division of the United States District Court when the Clerk's Office is not open. It is located on the 9th floor, immediately outside the main double doors to Suite 9-150 at the U.S. Courthouse at 300 N. Hogan Street. It will be available for use from 6:00 a.m. to 8:30 a.m. and 4:00 p.m. to 7:00 p.m. Monday through Friday. The depository is not available on weekends or federal holidays.

The Depository Box has a built in file stamp which stamps the date, time and Clerk's file stamp. Documents will be retrieved from the depository at 9:00 a.m. on the days when the Clerk's office is open to the public for filings. The Depository Box **SHOULD NOT** be used for filing documents during the hours that the Clerk's Office is open. Any documents that are filed between 8:30 a.m. and 4:00 p.m. on the days that the Clerk's Office is open will not be retrieved until 9:00 a.m. the next business day.

Bankruptcy court papers **should not** be placed in this box.

If you require additional information, please contact the Intake Clerk at (904) 549-1900.

ERIC HOGUE
DIVISION MANAGER