

UNITED STATES DISTRICT COURT
Middle District of Florida
Office of the Clerk
401 W. Central Blvd. - Suite 1200
Orlando, Florida 32801-0120

Sheryl L. Loesch
Clerk of Court

Elizabeth M. Warren
Chief Deputy - Operations

PUBLIC NOTICE CONCERNING CJA PANEL MEMBERSHIP

In accordance with the Criminal Justice Act Plan (CJA Plan), as amended for the United States District Court for the Middle District of Florida, attorneys must meet the following minimum qualifications in order to apply for membership to the CJA Panel. The questionnaire and application form are available at each Clerk's Office Intake counter or on our Web site at www.flmd.uscourts.gov (under Attorney Resources). Applications must be submitted to the division where the applicant plans to serve. The term of CJA Panel attorneys is three years, the current term ends April 2014.

- ▶ Be a member in good standing of the Bar of the United States District Court for the Middle District of Florida and the Florida Bar.
- ▶ Have at least two years experience as an attorney licensed to practice in any state or the District of Columbia.*
- ▶ Be familiar with (1) the Federal Rules of Criminal Procedure; (2) the Federal Rules of Evidence; (3) the Bail Reform Act of 1984; (4) the Federal Sentencing Guidelines; and (5) legislation, rules or guidelines which supersede, amend or supplement (1) through (4) above.
- ▶ Have attended and completed at least one live or videotaped course or seminar on the topic of the Federal Sentencing Guidelines and their application, within twelve months prior to application. If such training course or seminar is not sponsored by the Jacksonville, Orlando, Tampa, or Fort Myers chapters of the Federal Bar Association, the program for the seminar or training must be approved by the Federal Public Defender of the Middle District.
- ▶ Have attended and completed at least one Public Defender approved continuing legal education seminar on federal court criminal practice within the twelve months prior to application, or agree to attend such seminar within twelve months of reappointment, or have reviewed an approved video presentation concerning criminal practice in the Middle District of Florida which shall be on file in each Federal Public Defender Office in the District.*
- ▶ Have participated as counsel of record, either as a prosecutor or defense attorney, in at least one criminal jury trial in any federal court. Alternatively, this requirement may be satisfied by the applicant's having participated in a federal criminal jury trial by sitting "second chair" to a member of the divisional Mentor Panel.*
- ▶ Participate at least once annually in a continuing legal education course with emphasis on Federal Sentencing Guidelines. Such program must be approved by the Federal Defender. Attendance may be in person or through use of a videotape.

*The Court may, at its discretion, waive this requirement.