

ECF ATTORNEY REGISTRATION FORM

This form shall be used to register for an account on the Court's Case Management/Electronic Case Files (CM/ECF) system. A registered attorney or any other authorized participant will be permitted to electronically submit a document and to view and retrieve an electronic docket sheet and a document for a case.

"*" denotes a required field

Personal Information _____

First Name* _____

Middle Name _____

Last Name* _____

Bar Number* _____

Bar State* _____

Phone Number* _____

Fax Number _____

Primary E-mail* _____

Your login and password will be sent to the e-mail address entered above. You must enter a valid e-mail address in order to obtain an ECF login.

Additional E-mail _____

If you would like a notice sent to another e-mail address, in addition to your primary e-mail address, please enter it in the field above.

E-mail Format

HTML - Recommended for most e-mail clients

Plain Text - Recommended for cc:Mail, Groupwise, and older e-mail clients which can't process HTML e-mail

Current Login _____

If you already have an ECF login with another Court, please enter it in the field above. The same login, if available, will be assigned to you for the Middle District of Florida.

Firm Information - Mailing Address

Firm Name*

P.O. Box*

Street*

Suite #

City*

State*

Zip + 4*

By submitting this registration form, the undersigned agrees to the following:

1. Case Management/Electronic Case Filing [CM/ECF] is for electronic filing in the United States District Court for the Middle District of Florida.
2. An attorney will be assigned a login and password by the Clerk. Each attorney desiring to file a pleading or other paper electronically must complete and sign an attorney registration form. An attorney must protect and secure the password issued by the Clerk. If there is any reason to suspect the password has been compromised in any way, it is the duty of the attorney to immediately change the password.
3. Pursuant to Federal Rule of Civil Procedure 11, every pleading, motion and other paper shall be signed by at least one attorney of record, or, if the party is not represented by an attorney, all papers shall be signed by the party. The electronic filing of a petition, pleading, motion, or other paper by an attorney who is a registered participant in the Electronic Filing System shall constitute the signature of that attorney under Federal Rule of Civil Procedure 11.
4. By signing this registration form, **the undersigned consents to receive notice electronically**, and waives the right to receive notice by personal service or first class mail of any document filed electronically pursuant to Federal Rule of Civil Procedure 5(b)(2)(D), except with regard to service of a complaint and summons. This registration form does not constitute consent to electronic service of a document that is not filed with the Court (such as a Rule 26 disclosure or a discovery request), but consent to electronic service of such paper may be given separately, in writing, in accordance with Federal Rule of Civil Procedure 5(b)(2)(D)
5. A user accesses Court information via the Court's Internet site or through the Public Access to Court Electronic Records (PACER) Service Center. Although the Court manages the procedures for electronic filing, all electronic public access to a case file occurs through PACER. A PACER login is required, in addition to the login and password issued by the Court for electronic filing. A person can register for PACER through the PACER website: <http://pacer.psc.uscourts.gov>.

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6. By this registration, the undersigned has read and agrees to abide by the Administrative Procedures for Electronic Filing in Civil and Criminal Cases, the Attorney User's Manual developed by the clerk's office, and any changes or additions that may be made thereto.

Date

s/ _____
Attorney/Participant Signature