# 2013-2015
# FLORIDA FEDERAL JUDICIAL NOMINATING COMMISSION
# APPLICATION FOR U.S. MARSHAL

**Form.** An application shall take the form of written responses on letter size paper to the information requested below. The information is similar to some of the information which will be required from a Presidential nominee by the Senate Judiciary Committee during the Senate confirmation process. Each question should be repeated and its answer placed immediately beneath it.

**Submission.** The original of the application, together with a cover letter clearly identifying the vacancy sought, shall be sent by mail to: John M. Fitzgibbons, Statewide Chair, Florida Federal Judicial Nominating Commission, Law Offices of John M. Fitzgibbons, 707 North Franklin Street, Suite 700, Tampa, Florida 33602. A copy of the application and the cover letter shall be sent electronically in pdf format to EACH member of the Florida Federal Judicial Nominating Commission at their email address. The cover letter to Mr. Fitzgibbons shall contain the following certificate of mailing:

"I hereby certify that a copy of this application and cover letter was sent electronically in pdf format to the email address of each of the remaining 63 members of the Florida Federal Judicial Nominating Commission on the __day of _____ 20__."

**A. All applicants are requested to complete the "Summary" form, attached hereto as Exhibit "A", and place the completed "Summary" form on the top of the completed Application.**

**B. All applicants are requested to complete the "Financial Statement" form, attached hereto as Exhibit "B", and place the completed "Financial Statement" form at the end of the completed Application.**

**C. All applicants are requested to answer the following common questions:**

**1. Individual Information.**

(a) Full name.
(b) Office and home address with zip codes, telephone numbers with area codes and e-mail addresses.
(c) Date and place of birth.

**2. Family Status.**

(a) Are you married? If so, state the date of marriage and your spouse's full name including maiden name if applicable.
(b) Have you been divorced? If so, give particulars, including the date, the name of the moving party, the number of the case, the court and the grounds.
(c) Names of your children, with age, and present occupation of each.

**3. Military Service.** Have you had any military service? If so, give dates, branch of service, rank or rate, serial number, present status, and type of discharge, if applicable.

**4. Employers and Associations.** Describe (most recent first) all employment after your graduation from high school, including dates, names and addresses of all employers and/or

governmental agencies with which you have been connected, the nature of your connection with each, and the names, addresses and current telephone numbers for individuals who have direct personal knowledge about your work at such employer or governmental agency, and any other relevant particulars about your employment.

5. **Public Office.** Have you ever held public office? If so, give details, including the office involved, whether elected or appointed, and the length of your service, including dates.

6. **Candidates or Applicant.** Have you ever been an unsuccessful (a) candidate for elective public office, or (b) applicant for a public position? If so, give details, including dates.

7. **Other Occupations.** Have you ever been engaged in any occupation, business or profession other than those described above in Question 4? If so, give details, including dates.

8. **Business Connections.** Are you now an officer or director or otherwise engaged in the management of any business enterprise?

(a) If so, give details, including the name of the enterprise, the nature of business, the title or other description of your position, the nature of your duties and the term of your service.

(b) Is it your intention to resign such position and withdraw from any participation in the management of any such enterprise if you are nominated and confirmed? If not, give reasons.

9. **Allegations.** Have you ever been arrested, charged or detained by federal, state, or other law enforcement authorities for violation of any federal law or regulation, county or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations for which a fine of $100 or less was imposed.

10. **Investigations.** Have you, to your knowledge, ever been under federal, state, or local investigation for possible violation of a criminal statute? If so, give particulars.

11. **Legal Proceedings.** Have you ever been a party or otherwise involved in any other legal proceedings? If so, give particulars. Do not list proceedings in which you were merely a guardian ad litem or stakeholder. Include all legal proceedings in which you were a party in interest, a material witness, were named as co-conspirator or a co-respondent, and any grand jury investigation in which you figured as a subject, or in which you appeared as a witness.

12. **Disciplinary Matters.** Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to, any employer, court, administrative office or agency, disciplinary committee or other professional group? If so, give the particulars.

13. **Health.**

(a) What is the present state of your health?

(b) Have you in the past ten years (i) been hospitalized due to injury or illness or (ii) been prevented from working due to injury or illness or otherwise incapacitated for a period in excess of ten days? If so, give the particulars, including the dates and the present status of the condition which caused the hospitalization or incapacitation.

(c) Do you currently have a physical or mental impairment which in any way limits your performance of the duties of the position for which you are applying? If so, give the details including any treatments you may be receiving.

(d) Are you currently addicted to or dependent upon the use of any narcotic, drug, or intoxicating beverage? If so, give the details.

**14. Professional Associations.** List all professional associations of which you are or have been a member and give the titles and dates of any offices which you have held in such groups. List also chairmanships of any committees and memberships on any committees which you believe to be of particular significance.

**15. Civic Associations.** List all organizations other than professional associations or professional societies of which you are or have been a member, including civic, charitable, educational, social and fraternal organizations.

**16. Distinctions.** List any honors, prizes, awards or other forms of recognition which you have received (including any indication of academic distinction in college) other than those mentioned in answers to the foregoing questions.

**17. Community Services.** Describe any pro bono or community service activities in which you have engaged.

**18. Financial Disclosure.**

(a) **Past and Present Income.** List sources and amounts of all income received during the preceding calendar year and for the current calendar year, including all salaries, fees, dividends, interest, gifts, rents, royalties, patents, honoraria, and other items exceeding $500 or more.

(b) **Future Income.** List sources, amounts and dates of anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, former employers, clients or customers if you are appointed. Please describe the arrangements you have made to be compensated in the future for any financial or business interest if you are appointed.

(c) **Bankruptcy.** State whether you or your spouse have ever declared bankruptcy. If so, explain.

**19. Tax Liens.** Has a tax lien or other collection procedure ever been instituted against you by any federal, state or local authority? If so, give particulars.

**20. Employer Taxes.** Have you paid all amounts due the government for any business or domestic employees you may have hired? If not, explain.

**21. Private Club Memberships.** State whether you currently belong, or have ever belonged, to any organization with discriminatory practices, whether by formal membership requirements or the practical implementation of membership policies. If so, list with dates of membership. State whether you have attempted to change these policies and, if so, explain.

**22. Statutory Qualification Guidelines for U.S. Marshal.** The following qualification quidelines have been established by Title 28, United States Code, Section 561(i):

(i) Each marshal appointed under this section should have-

(1) a minimum of 4 years of command-level law enforcement management duties, including personnel, budget and accountable property issues, in a police department, sheriff's office or Federal law enforcement agency;

(2) experience in coordinating with other law enforcement agencies, particularly at the State and local level;

(3) college-level academic experience; and

(4) experience in or with county, State, and Federal court systems or experience with protection of court personnel, jurors, and witnesses.

(a) Have you spent at least 4 years in command-level enforcement management duties, including personnel, budget, and accountable property issues, in a police department, sheriff's office or Federal law enforcement agency? If so, explain in detail your command-level experience to include the type of command, the number of people supervised, and the size of the budget you oversaw.

(b) Explain in detail your experience in coordinating with other law enforcement agencies, particularly at the State and local level. If you have participated on a federal, state or local task force, identify the task force and describe your role on it.

(c) What is your college-level academic experience? List (most recent first) each college or college-level program you attended, including dates of attendance, the degrees or certificates awarded and, if you left any institution without receiving a degree, the reason for leaving.

(d) Describe in detail your experience in or with county, State and Federal court systems or experience with protection of court personnel, jurors, and witnesses. Include the number of years of experience you have in court security.

(e) Have you ever been issued a security clearance? If so, list the issuing agency, the date of the clearance, and the level.

**23. Other Relevant Information.** State any other information which may reflect positively or adversely on you, or which you believe should be disclosed, in connection with this application for U.S. Marshal.

**24. References.** List five references by name, address, telephone number, and a brief description of your acquaintanceship.

**25. Waiver; Authorization; Signature.**

Applications shall conclude with the following paragraph:

I hereby waive any privilege of confidentiality I may have concerning information which the Commission may desire to obtain from any source concerning my qualifications. I specifically authorize all institutions, organizations, schools, physicians, hospitals, and individuals to make available to the Commission any information concerning me which the Commission may request.

_____

**Signature**

_____

**Name (Printed)**

_____

**Date**

**Exhibit "A"**

## SUMMARY

NAME: AGE:

PRESENT ADDRESS & LENGTH OF RESIDENCE IN FLORIDA:

MARITAL STATUS:

EDUCATION/COLLEGE-LEVEL ACADEMIC EXPERIENCE:

LAW ENFORCEMENT POSITION HELD:

PROFESSIONAL AND OTHER ACTIVITIES:

DECLARED BANKRUPTCY:

PARTY TO A LAWSUIT:

DISCIPLINARY MATTERS:

BELONG TO A CLUB WHICH DISCRIMINATES:

## Exhibit "B"

### FINANCIAL STATEMENT

This Financial Statement should be completed and placed at the end of an application. Provide complete, current information, in dollars, adding schedules as necessary, for yourself, spouse and other immediate members of your household. This is the Financial Statement as requested by the Senate Judiciary Committee.

| ASSETS | | LIABILITIES | |
|---|---|---|---|
| Cash on hand and in banks | | Notes payable to banks—secured | |
| U.S. Government securities - add schedule | | Notes payable to bank - unsecured | |
| Listed Securities - add schedule | | Notes payable to relatives | |
| Unlisted securities - add schedule | | Notes payable to others | |
| Accounts and notes receivable | | Accounts and bills due | |
| Due from relatives and friends | | Unpaid income tax | |
| Due from others | | Other unpaid tax and interest | |
| Doubtful | | Real estate mortgages payable - add schedule | |
| Real Estate owned - add schedule | | Chattel mortgages and other liens payable | |
| Real estate mortgages receivables | | | |
| Autos and other personal property | | Other debts itemize: | |
| Cash value - life insurance | | | |
| Other Assets - Itemize: | | | |
| | | | |
| | | Total Liabilities | |
| | | Net worth | |
| Total Assets | | Total Liabilities and Net Worth | |
| | | | |
| **CONTINGENT LIABILITIES** | | **GENERAL INFORMATION** | |
| As endorser, co-maker or guarantor | | Are there any assets pledged? (Add schedule) | |
| On Leases or contracts | | | |
| Legal Claims | | Are you defendant in any suits or legal actions? | |
| Provision for Federal Income Tax | | Have you ever taken bankruptcy? | |
| Other special debt | | | |