



**UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF FLORIDA  
OFFICE OF THE CLERK  
80 North Hughey Avenue  
Orlando, Florida 32801-2278**

**Sheryl L. Loesch  
Clerk of Court**

**Tel.: 407-835-4200  
Fax: 407-835-4228**

July 14, 2004

**ATTORNEY ADMISSION  
ANNUAL RENEWAL OF MEMBERSHIP**

In June 2004, attorneys admitted to practice in the Middle District of Florida were mailed a form for the annual renewal of their admission to practice in the United States District Court for the Middle District of Florida, pursuant to the plan adopted by the Court on April 30, 2004.

Please note that all renewal forms must be returned with a \$10.00 renewal fee by **July 30, 2004**. Because of a delay in the mailing of notices to attorneys, the Court is going to allow a 30 day grace period for those who need additional time to complete and mail in their forms. This grace period will end on August 30, 2004. Failure to submit the completed form and renewal fee by this date will result in the removal of an attorney's name from the roll of attorneys authorized to practice in this Court.

By way of reminder, payments must be mailed with a renewal form for each attorney renewing membership - a firm cannot submit one form for all of its attorneys. Please mail completed form with payment to:

BAR MEMBERSHIP RENEWAL  
US DISTRICT COURT  
PO BOX 918960  
ORLANDO, FL 32891-8960

Annual renewal forms and fees will NOT be accepted at the courthouse.

Payment should be in U.S. currency and the check drawn on a U.S. bank. Checks should be made payable to the Clerk, U.S. District Court.

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Jacksonville Division  
U.S. Courthouse  
300 North Hogan Street  
Jacksonville, FL 32202

Ocala Division  
U.S. Courthouse  
207 N.W. Second Ave.  
Ocala, FL 34475

Orlando Division  
U.S. Courthouse  
80 N. Hughey Avenue  
Orlando, FL 32801

Tampa Division  
U.S. Courthouse  
801 N. Florida Avenue  
Tampa, FL 33602

Fort Myers Division  
U.S. Courthouse  
2110 First Street  
Fort Myers, FL 33901